

**NDTMS in Prisons Training Event**  
**Draft Agenda: Early Adopter Prisons**

Time	Topic	Audience
9:30	Arrival & Setup	<b>N/A</b>
10:00	Welcome & Introduction <ul style="list-style-type: none"> <li>• Introduction to NDTMS in Prisons Project</li> <li>• Setting context and plan for day</li> </ul>	<p><b>Essential:</b> Healthcare Manager &amp; Staff CARATs Manager &amp; Staff</p> <p><b>Desirable / As required:</b> Area Managers - Providers Drug Strategy Manager Regional Development Manager IDTS</p>
10:15	Core Dataset I: Prison Dataset <ul style="list-style-type: none"> <li>• NDTMS Data Structure</li> <li>• Client information</li> <li>• Consent &amp; Confidentiality</li> <li>• Client Treatment Journey: Prison &amp; Community links</li> <li>• Assessment processes and treatment data</li> <li>• Discharge Data</li> <li>• Questions</li> </ul>	
12:00	Lunch	
12:45	Core Dataset I: Prison Dataset <ul style="list-style-type: none"> <li>• Outcomes (?)</li> <li>• Proposed performance frameworks (e.g. NDTMS.net)</li> <li>• Data Quality / Completeness</li> <li>• Prison processes for collection of data (?)</li> <li>• Overview of submission process for all staff</li> <li>• Questions</li> </ul>	
2:00/2:30	Summary and Close	
2:30/3:00	DAMS Training Session for 2/3 staff per prison + Service Manager <ul style="list-style-type: none"> <li>• Detailed explanation of monthly upload processes</li> <li>• Use of DAMS Training environment with dummy data</li> <li>• Use of NDTMS Drop box (secure transfer of data quality reports)</li> <li>• Questions</li> </ul>	<p><b>Essential:</b> 2-3 staff members nominated for NDTMS extract and upload responsibilities</p> <p><b>Desirable:</b> Healthcare and/or CARAT Managers</p>
4:00/4:30	Summary and Close	